

May 8, 2008

The Board of Public Works & Safety met at 4:00 p.m. on the above date in the Meeting Room at City Hall Annex with Mayor Tucker presiding and members Askren and Higgins attending. Others attending were Chief Waters; Chief Beloit; Supt. Givens; and Comm. Maynard.

Mayor Tucker called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. He added if not, he entertains a motion to waive their reading and to approve the minutes as presented.

Board member Higgins moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Askren.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker requested action on the claims presented.

Board member Askren moved the claims presented be allowed for payment. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

*****CLAIMS*****

Mayor Tucker stated they will now hear the reports of the Departments.

Supt. Givens stated he appreciates the Board allowing himself and Brandon Epison to take their testing recently. He then continued his report by referring to the estimates for work on the catwalk they had discussed at a previous meeting. He state they ranged in price from \$4,080 to \$9,500, with the middle quote of \$5,985 coming from Deig Brothers. He stated the lowest quote was no specific about details of the repair and therefore, could actually end up costing more. He added the other two are exact prices. He then stated he feels the best quote would be \$5,985, and that work would be guaranteed by Deig Brothers.

Board member Askren asked if Attorney Higgins had reviewed the quotes ?

Supt. Givens replied yes, but added she could not make a recommendation as the quotes were not over \$25,000.00.

Mayor Tucker stated Deig is the middle bid at \$5,985, they know the price up front, and the work is guaranteed.

Supt. Givens replied yes and added it is even guaranteed against erosion, etc., at no charge.

Board member Askren moved the Board accept the quote of Deig Brothers for the catwalk work, at a cost of \$5,985.00, plus a guarantee. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Supt. Givens continued is report by stating he has two abandoned vehicles at the plant that he feels need to be declared junk and destroyed. He added he did speak with Attorney Higgins about this as well. He also believes he may have someone interested in purchasing at least one of them. He stated Attorney Higgins did indicated however, they would need to advertise that they are taking bids on them.

Mayor Tucker asked if the vehicles run ?

Supt. Givens replied no, one is a 1987-1988 GMC that has been sitting for four years, and the other is Supt. Waller's old 1999 Dodge Ram.

Board member Askren moved permission be given to declare both vehicles junk and advertise for bids on their purchase. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Givens thanked the Board and left the meeting.

Chief Waters reported he had formed a committee to review the volunteer fire guidelines and they have now added a third category – inactive. He stated they had paid volunteers, and non-paid, and now would like to add this third category. He added the changes were posted on the bulletin board for about two months and he heard no objections or comments and would therefore like the Board to approve the new guidelines and have them added to their SOG's.

Mayor Tucker asked if the Board needed time to review the changes ?

Board member Askren replied she doesn't, it is OK with her if the chief agrees.

Chief Waters stated again, the changes had been hanging on the bulletin board for two months and he has heard no comments.

Board member Askren moved the changes be approved and they be added to their SOG's. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Waters concluded his report by stating UL has been down the past few days conducting ladder tests on both the ground and aerial ladders – everything seems to be good at this point.

Mayor Tucker asked if there were any questions ?

There were none.

Chief Beloit stated there are four openings on the police reserves and would like permission to fill a couple of those slots at this time. He added both candidates have been reviewed by the Reserve Officer Advisory Board. He then stated the candidates are Joshua Brock and Brandon Epison, both of whom are known commodities to the city. He added Mr. Epison is currently the city code enforcement officer and being involved with some type of law enforcement will also be helpful to him in that capacity.

Board member Askren moved the Board accept Mr. Brock and Mr. Epison into the police reserve force. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Beloit stated the other item of business he has concerns the office copier. He added he contacted three vendors for quotes and only received quotes back from two of them, OfficeWare and Business Equipment, both of whom the city does business currently and has a good relationship with. He stated he inquired about monthly lease purchase options that would also include a maintenance contract, the term of which would be 36 months.

Board member Askren asked which Chief Beloit would recommend ?

Chief Beloit replied they currently use OfficeWare, as does the Clerk's Office, and they have had good luck with them. He then added the cheapest would be a Lanier copier from OfficeWare at a cost of \$144/month.

Board member Askren moved the Board accept the quote of OfficeWare for a Lanier copier at \$144/month. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if there were any questions ?

There were none.

Comm. Maynard stated he has no report.
Mayor Tucker asked if there were any questions ?
There were none.

Mayor Tucker stated on the Legal portion of the Agenda is awarding the bid on the demolition of 1100 Canal. He added Attorney Higgins has reviewed the quotes and he recommends they go with the low bid of Keith Kuhn and Sons.

Board member Higgins moved the Board accept the low quote of Keith Kuhn and Sons for \$5,000.00.

Seconded by Board member Askren.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

There was no response.

Mayor Tucker asked if there was any Old Business ?

There was no response.

Mayor Tucker asked if there was any New Business ?

There was no response.

Mayor Tucker stated if there were no further business, he entertains a motion to adjourn.

Board member Askren moved the meeting be adjourned. Seconded by Board member Higgins.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously and adjourned the meeting.

John Tucker
Mayor

ATTEST:

Cristi L. Wolfe
Clerk-Treasurer